

**Children and Young People
Overview and Scrutiny Committee**

22nd January 2014

Work Programme 2013/14

Recommendations

That the Children and Young People Overview and Scrutiny Committee:

- 1) Note the updated Work Programme 2013/14 and the inclusion of additional areas of scrutiny activity or review;
- 2) Considers the update on the allocation of Children's Health responsibilities;
- 3) Considers the proposal for a Task and Finish Group review; and
- 4) Considers the suggestion to schedule the 2nd April 2014 meeting as a full day meeting.

1.0 Work Programme

- 1.1 The updated Committee Work Programme for 2013/14 is attached at **Appendix A.**

2.0 Briefing Notes

- 2.1 There have not been any Briefing Notes circulated recently to the Committee.

3.0 Allocation of Children's Health

- 3.1 On 13th November 2013, the Chair of the Children and Young People OSC and the Adult Social Care and Health OSC (Cllr John Beaumont) agreed that scrutiny of children's health would remain with the HOSC as the statutory body for health scrutiny. The Work Programme of the HOSC will be shared with members and equally, members of this Committee are invited to raise areas of children's health that they wish the HOSC to review.

- 3.2 A copy of the Work Programme of the Adult Social Care and Health OSC is attached at **Appendix B** for members' information. Joint meetings between the two Committees will be arranged when considering cross-cutting health issues, such as the Joint Strategic Needs Assessment (possibly April 2014).

4.0 Proposed Task and Finish Group

- 4.1 At the meeting of the Chair and Spokes on 10th January, members considered the possibility of a Task and Finish Group review as follows:

Transition from Children and Young People Services to Adult Services

This would be a joint Task and Finish Group of the Adult Social Care and Health OSC, the Children and Young People OSC and Healthwatch. The purpose would be to consider the transition arrangements in response to a concern that was raised by the Warwickshire LINK Project Report – Giving Young People a Voice in Health and Social Care, which identified that there were inconsistencies in the transition of young people from CAMHS to adult mental health services and that *"high quality service provision at the point of transition increases the likelihood of young people developing their full potential, including good overall well-being and staying engaged with education, employment or training. This is associated with improved mental health and increased resilience for transition to adulthood"*.

If the Committee wish to accept this proposal, it is suggested that two members from each body be appointed to the Task and Finish Group.

5.0 Dates of Future Meetings

- 5.1 Future meetings of the Committee have been scheduled for 10.00 a.m. on the following dates:

- 2nd April 2014 – the Chair and Spokes have suggested that due to the number of agenda items to be considered at that meeting, it be scheduled as a full day meeting (with a lunch break).
- 3rd June 2014
- 2nd September 2014
- 4th November 2014
- 6th January 2015
- 7th April 2015

Appendices:

Appendix A – Work Programme 2012/13

Appendix B – Adult Social Care and Health OSC Work Programme 2013/14 – for information

| | Name | Contact details |
|---------------------------|------------------------|--|
| Report Author | Georgina Atkinson | georginaatkinson@warwickshire.gov.uk |
| Head of Service | Greta Needham | gretaneedham@warwickshire.gov.uk |
| Strategic Director | David Carter | davidcarter@warwickshire.gov.uk |
| Portfolio Holder | Councillor Jeff Clarke | cllrclarke@warwickshire.gov.uk |

**Children and Young People Overview and Scrutiny Committee
Work Programme 2013/14**

| Item | Report detail | Date of last report | Date of next report |
|--|---|----------------------------|-----------------------------------|
| Questions to the Portfolio Holders / Forward Plan | Report which includes Forward Plan decisions relevant to the remit of the Committee. (Georgina Atkinson) | N/a | * Standing item for every meeting |
| Admissions Policy and Primary Schools Places Provision | To consider the admissions criteria and the consultation exercise for the 2015 Admissions Policy. (Peter Speers) | N/a | 22 nd January 2014 |
| Organisational Health Report 2013/14 | Quarterly report to scrutinise the performance management of services that fall within the remit of Committee. Covering report only to give the members the opportunity to raise any issues that they found with the latest Organisational Health Report that will be going to Cabinet on 28 th January. The report will be available to all members on 20 th January 2014. (Georgina Atkinson) | N/a | 22 nd January 2014 |
| NEETs Update Report | The Committee requested information relating to statistical neighbours, looked after children, the legacy of pupil referral units and like to apprenticeships and work experience, with reference to the work of the Coventry and Warwickshire LEP in this area. This report will also include the draft strategy for <i>Raising the Participation Age</i> for Warwickshire. (Sophie Thompson) | 3 rd April 2013 | 22 nd January 2014 |
| Scrutiny Action Plans | To receive an update on recommendations previously submitted and subsequently agreed (or noted) by Cabinet in respect of the following: <ul style="list-style-type: none"> • Academies and Free Schools (Claudia Wade / Phillip Edmundson / Greta Needham) • Children's Centres (Barbara Wallace) | N/a | 22 nd January 2014 |

**Children and Young People Overview and Scrutiny Committee
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| Item | Report detail | Date of last report | Date of next report |
|--|--|---------------------|-------------------------------|
| Performance of the Independent Reviewing Service | To consider a report on the impact on young people of the performance of the Independent Reviewing Service, following concerns raised by the Corporate Parenting Panel. (Jenny Butlin-Moran) | N/a | 22 nd January 2014 |
| Primary Inclusion Support Groups | <p>The Committee to consider a report on:</p> <ol style="list-style-type: none"> 1) the outcomes of the decision to close the PRU in both the primary and secondary sectors; 2) the questions and issues that have arisen and how they are planned to be addressed; and 3) the secondary exclusion data for the full year 2012/13 (provided by Steve Pendleton) <p>(Philip Edmundson)</p> <p>The Committee to undertake a site visit of ISGs prior to the meeting, which will be scheduled for March 2014 – date to be confirmed.</p> | N/a | 2 nd April 2014 |
| All Age Autism Strategy | To consider the draft Strategy to enable members to comment on and make recommendation prior to Cabinet approval in May 2014. (Amanda Burn) | N/a | 2 nd April 2014 |
| Development of New School at Manor Park Site | To receive an update on the development of Manor Park, following the County Council's successful bid for Targeted Basic Need for the new school for 80 pupils. (Claudia Wade) | N/a | 2 nd April 2014 |

**Children and Young People Overview and Scrutiny Committee
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| Item | Report detail | Date of last report | Date of next report |
|---------------------------------|--|---------------------|----------------------------|
| Priority Families Initiative | <p>The Council has identified more than 900 of the hardest to help families who will be targeted for intervention by the programme. More than 400 families are already being worked with and the scheme remains on track to meet the local authority's target of turning around 805 families in the County by April 2015. Areas to consider:</p> <ul style="list-style-type: none"> • How many families are involved and how are families identified? • How will it make a difference? How has it made a difference so far? • What funding is available to support this initiative? • Where are Warwickshire in comparison to other authorities? What have been the key challenges and issues? • Is the Council on track to achieve the April 2015 target? • How does the initiative link with the Child Poverty Strategy and the support provided by Children's Centres? How is the initiative being monitored and evaluated? • How will be programme be sustained beyond 2015? (Nick Gower-Johnson) | N/a | 2 nd April 2014 |
| Integrated Disability Service | To consider the impact of the savings programme on the priorities and service delivery. (Jayne Mumford) | N/a | 2 nd April 2014 |
| Adoption Process and Scorecards | <p>Government requirement that the County Council speeds up the adoption process. Invitation to the meeting to be extended to the Chair of the Corporate Parenting Panel. Possible Task and Finish Group review once the Committee has considered the report.</p> <ul style="list-style-type: none"> • What has/will be the impact of the Government's desire to ensure children and young people are adopted quickly? • What approach has been taken in Warwickshire? | N/a | 2 nd April 2014 |

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| Item | Report detail | Date of last report | Date of next report |
|--|---|------------------------------|--|
| | <ul style="list-style-type: none"> • What is the long term impact of adopting children and young people more quickly? • How does the service compare regionally and nationally? • What further legislative changes are expected? How is will impact on the adoption service? • How are the views of children and families sought and fed into service provision/development? • What would be the implications of outsourcing? (Brenda Vincent) | | |
| Vulnerability Strategy | A strategy regarding the allocation of resources to where the greatest need was identified, using appropriate evidence and data to determine.(Hugh Disley) | N/a | 2 nd April 2014 |
| Director of Public Health | To receive a report by the Director of Public Health in respect of the transition of Public Health from the PCT to the County Council and delivery against intended outcomes, focusing on children-related services. (Racheal Leslie) | N/a | 2 nd April 2014 |
| Joint Strategic Needs Assessment | Joint meeting with the ASC&HOSC to consider the draft JSNA. (Georgina Atkinson / Ann Mawdsley) | N/a | Separate meeting in April – date TBC |
| Children's Centres Service Delivery Outcomes | <p>To undertake the Committee's previous recommendation for the Children's Centres Select Committee:</p> <p><i>That the Children and Young People Overview and Scrutiny Committee and the Health and Wellbeing Board monitors the key service delivery outcomes, as defined by the Learning and Achievement service, and the extent to which these are achieved by the Children's Centre providers.</i></p> | 23 rd August 2013 | 3 rd June 2014 – not yet on Forward Plan, check timescales with BW. |

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| Item | Report detail | Date of last report | Date of next report |
|--|---|---------------------|---------------------------------|
| | <p>The Committee to receive a performance report in order to monitor outcomes. First update to include detail regarding the award of the contract and the key service delivery outcomes that have been set. (Barbara Wallace)</p> | | |
| <p>Child Poverty Strategy</p> | <p>To monitor the implementation of the Strategy through the action plan to ensure actions and developments are being achieved on target and are making a difference. Background information to be circulated in advance of meeting to the OSC in May.</p> <p>Areas to consider:</p> <ul style="list-style-type: none"> • Outline of the national context, nature of Child Poverty and eradication by 2020. • Has the final strategy been approved? What are the timescales involved? • Review the action plan and monitor progress against it. • How effective is partnership working in the delivery of actions? • What outcomes are expected as a result of the strategy? • How have the views of children and families been sought and fed into the strategy? • How does the Strategy link to the Priority Families Initiative? (Bill Basra) | <p>N/a</p> | <p>3rd June 2014</p> |
| <p>Educational Provision for 14-19 Year Olds</p> | <p>To examine the developments being made to address skills shortages and ensure children and young people have the opportunities and support needed to develop the employability and life skills they need for the future employment. Areas to consider:</p> <ul style="list-style-type: none"> • What provision and support is available to young people (either in schools, by the youth support service or other methods) to develop life skills? • Are the development of life skills and employability skills included as part of the school curriculum? | <p>N/a</p> | <p>3rd June 2014</p> |

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| Item | Report detail | Date of last report | Date of next report |
|----------------------------|---|-------------------------------|---------------------------|
| | <ul style="list-style-type: none"> • How are young people prepared for the world of work? • What initiatives have been implemented and how effective have they been? • What support is provided by sixth forms, colleges and other further education providers? • Do schools work in partnership with local businesses on developing life skills for young people and the skills needed for employment? • Has an Employability Charter been developed and promoted within Warwickshire? If so, what has been the impact of its development so far? • What is the involvement of the CWLEP/City Deal and how will it impact on skills shortages and developing employability skills? • How are the views of children and families sought on current provision and how do they feed into future service provision/development? <p>Once the Committee has received the initial report, it will consider if any further review work (possibly via a Task and Finish Group) is required. (Yvonne Rose, Sarah Bradwell, Sophie Thompson)</p> | | |
| Implications of the Budget | Funding reductions over the next four years could potentially result in unmanageable demand. How will this be addressed, in terms of the delivery of key projects? The Committee to monitor how this will be addressed within a reduced budget, in order to sustain statutory requirements and meet the Corporate Ambitions. May be a verbal update – Wendy to advise closer to the time. (Wendy Fabbro) | N/a | 3 rd June 2014 |
| Narrowing the Gap Strategy | To request a report on the development of the Narrowing the Gap Strategy (Claudia Wade) | 6 th November 2013 | 3 rd June 2014 |

**Children and Young People Overview and Scrutiny Committee
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| Item | Report detail | Date of last report | Date of next report |
|---|--|-------------------------------|-------------------------------|
| Performance of Warwickshire C&YP in National Tests and Examinations | To consider the annual report on school attainment. (Philip Edmundson) | 6 th November 2013 | 4 th November 2014 |
| Warwickshire Education Services (WES) Trading Update | To assess the progress of WES and the competitiveness of the LA's offer to schools. (Craig Cusak) | 30 th January 2013 | TBC |
| Academies | <p>To undertake the Committee's previous recommendations from the Academies Task and Finish Group:</p> <p><i>The Children and Young People Overview & Scrutiny Committee should:</i></p> <ul style="list-style-type: none"> • <i>investigate whether the School Improvement team has sufficient capacity to ensure it can carry out its role;</i> • <i>consider if further scrutiny of services to vulnerable children is required; and</i> • <i>request a report on the LA's strategy for addressing the risks to both insufficiency and oversufficiency of school places.</i> (Sarah Callaghan) | 30 th January 2013 | TBC |
| Children's Services Benchmarking Tool | Report to be presented, once the further information on the Benchmarking Tool and implementation timescales have been confirmed. (Report author – TBC) | N/a | TBC |

**Children and Young People Overview and Scrutiny Committee
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Briefing Notes

| Item | Briefing Note detail | Date requested | Date circulated |
|--|--|-------------------------------|-----------------|
| Role of the Director of Children's Services | To assess the robustness of arrangements in place for the dual role of the Director of Children's and Adult Services. To include minutes of the Warwickshire Safeguarding Boards who also monitor this arrangement. (Wendy Fabbro) | 13 th January 2014 | |
| Free School Meals for Infants | Free school meals are to be provided for all infants from September 2015. Note to include an outline of the resource implications for the County Council. (Craig Cusak) | 13 th January 2014 | |
| Children & Families Bill 2013 and SEND Reforms | To consider an update on the implications and changes arising from the implementation of the Children and Families Bill 2013 and the Special Educational Needs and Disability (SEND) reforms. (Jayne Mumford) | Request in May 2014 | |

**Adult Social Care and Health Overview and Scrutiny Committee
Work Programme**

| Date of meeting | Item | Report detail |
|-----------------|--|---|
| 29 Jan 2014 | Health Improvement Services commissioned by WCC – John Linnane | This report sets out the Tobacco Control Charter & Services and Smoking in Pregnancy |
| | Foundation Status - CWPT | The Coventry and Warwickshire Partnership Trust have been asked to give the committee an update on their application to become a Foundation Trust. |
| | Emerging Care Bill Act – Jenny Wood | This report will set out the implications for Warwickshire from the emerging Care Bill (which will reform the law relating to care and support for adults and the law relating to support for carers, to make provision about safeguarding adults from abuse or neglect, to make provision about care standards, to establish and make provision about Health Education England, to establish and make provision about the Health Research Authority, and for connected purposes)/Dilnot. |
| | Quarter Two Performance Report for Adult Social Care – Chris Lewington | This report presents the Adult Social Care & Health Overview & Scrutiny Committee with the summary quarter 2 performance of the adult social care services within the People Group. The report seeks to show a detailed picture of the performance of adult social care services in respect of both areas of positive progress and those where further action is required. The report also seeks to set performance against targets into context in relation to the levels of activity taking place across the services commissioned and provided by the Group. |
| | Draft Budget Update for Adult Social Care, Wendy Fabbro | The Committee will receive an update on the proposals around the budget for 2014/15. |
| | Resource Allocation System, including Assessments for care packages, Mary McRory | At their meeting on 4 September 2013, the Committee requested a report on the Resource Allocation System which is the process by which individual needs are assessed, points are allocated against the level of need and this then translates to an 'indicative budget' that the person needs to meet the identified needs. This will include how an 'indicative budget' is reached, and how care packages are determined in relation to the impact on the length of care visits and customer choice. |
| 5 Mar 2014 | NICE, Chris Connell | The Committee asked for an update on the role of NICE in the new health landscape, including the quality assurance processes around medication |
| | George Eliot Hospital, Update on Improvement Plan and Sustainable Futures, Kevin Mcgee | The committee will receive an update on the work being done by GEH both in terms of the Improvement Plan (Keogh Review) and the Sustainable Futures. |
| | UHCW – Foundation Trust Trajectory (Andy Hardy/Jenny Gardiner) | Foundation Trust (FT) – A revised tripartite formal agreement is currently under discussion with the SHA / Department of Health. This report will provide an update on the Foundation Trust trajectory. |
| | CCG Commissioners – update on CAMHS | |
| | CAMHS Services | Report on the work being done with Coventry City Council on targeted CAMHS Services (Tier 2), Andrew Sjureth |

**Adult Social Care and Health Overview and Scrutiny Committee
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| | Section 75 Commissioning Board - CAMHS | Report on setting up a Section 75 Commissioning Board with the CCGs and Coventry City Council in relation to CAMHS, Andrew Sjureth |
| | Status Report on Customer Charging – Jenny Wood/Chris Norton | This report gives a summary of the current situation and key issues in relation to customer charging. |
| | Public Health – has the transition from the PCT to Warwickshire County Council delivered on the intended outcomes - John Linnane | This report will look at the transition of Public Health into Warwickshire County Council one year on, including the outcomes of the Strategic Commissioning Review, Making Every Contact Count and other partnerships PH is involved with. |
| | Progress Report on implications/outcomes of One Organisation | This is a standing item - the Committee will receive a report on progress on an exception reporting basis. |
| | Quarter 3 Performance Report for Adult Social Care – Chris Lewington | This report presents the Adult Social Care & Health Overview & Scrutiny Committee with the summary quarter 3 performance of the adult social care services within the People Group. The report seeks to show a detailed picture of the performance of adult social care services in respect of both areas of positive progress and those where further action is required. The report also seeks to set performance against targets into context in relation to the levels of activity taking place across the services commissioned and provided by the Group. |
| June 2014 (date to be confirmed) | Progress Report on implications/outcomes of One Organisation | This is a standing item - the Committee will receive a report on progress on an exception reporting basis. |
| Sept 2014 (date to be confirmed) | Health and Wellbeing Strategy | The Committee will consider the refresh of the Health and Wellbeing Strategy. <i>The timing of this report is set to fit with the CCG commissioning cycle.</i> |
| | Progress Report on implications/outcomes of One Organisation | This is a standing item - the Committee will receive a report on progress on an exception reporting basis. |
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| Dates to be set | Warwickshire North CCG – Commissioning Plan, Andrea Green | The Committee agreed to receive a further report at the appropriate time setting out the commissioning intentions of the WNCCG. |
| | Improving Trauma Care in the West Midlands – tbc | The Committee supported the preferred option (Option 1 for three trauma networks) and requested an update report on the implementation 12 months in requested by the Committee on 25 October 2011 |
| | Carers Strategy Refresh 2012-2015 | This document was considered by the Committee on 31-10-12 before going to Cabinet on 22-11-12. Concerns raised by the Committee were shared with the Cabinet and presented by the Chair at the meeting on 22-11-12. Chair and Party Spokes to agree when it would be appropriate to have an update on progress, specifically in terms of data, legislation and funding. |
| | Strategic Commissioning Transformation Programme - Adult Social Care – Emma Curtis/Gill Fletcher | A report will be brought to ASC&H O&S from the Transformation Programme Office setting out the programme for Adult Social Care. The Chair and Party Spokes will be involved in scoping exercise and the Committee will have the chance to consider the Service Review Scope. This will be followed by the Business Case. |

**Adult Social Care and Health Overview and Scrutiny Committee
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| | Final Report on the Implementation of the Recommendations of the Gemma Hayter Serious Case Review – Jenny Wood | The Committee agreed to receive a further report once the implementation of the Serious Case Review recommendations was complete, including how this work had been embedded into day to day operations. |
| | Quarterly Performance Reports on Adult Social Care, Chris Lewington | |
| | Annual Complaints, Karen Smith | |
| | Public Health – report on the services directly commissioned by NHS England and Public Health England, John Linnane | NHS England (Primary Care) Public Health England |
| | Health Inequalities, John Linnane | <ul style="list-style-type: none"> • Role of CCGs • Role of Warwickshire County Council • Role of District/Borough Councils • Role of Public Health England/NHS England • Impact on the WCC budget |
| | NHS Services – how these are linking in to Local Plans. | |
| | Engagement across the three Warwickshire CCGs | |
| | Healthwatch – Annual Report, Deb Saunders | |
| | Update on NHS111 following transfer of the contract to WMAS, Rachel Ellis, NHS111 | Rachel Ellis agreed to bring an update to the committee following the complete takeover of the service by WMAS (autumn 2013). She also invited members of the committee to visit the site. |
| | Update on Warwickshire Voluntary Transport Scheme, John Linnane | Public Question to the Committee on 19 June 2013 - John Linnane briefed the committee at that meeting. Helen King updated the Committee on 23 Septembers. A further update is requested when final arrangements are in place |
| | South Warwickshire Foundation Trust | Update on the delivery of commissioning strategy and individual workstreams |
| | UHCW | Update on the delivery of commissioning strategy and individual workstreams |
| | NICE (National Institute of Clinical Excellence) | NICE have been asked to attend a meeting to give a presentation to the Committee about their role in the new health landscape and the work being done with local authorities around health inequalities |
| | Review of Home Care and Domiciliary Care, Chris Lewington | This will be carried out, with health input, to look at innovative solutions for improving quality and quantity across health and social care |
| | Falls | |
| | Winter Pressures | |
| | Discharge to Assess | |
| | Integration of Health and Social Care..... | |

**Adult Social Care and Health Overview and Scrutiny Committee
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| Date to be set for single items meetings | End of Life Care Event | A full day meeting will be held bringing stakeholders together to build on the work being done by Warwickshire LINK in North Warwickshire. A date will be set in the Spring of 2013 |
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BRIEFING NOTES

| SUBJECT OF BRIEFING NOTE | OBJECTIVE OF BRIEFING NOTE | COMMENT / FURTHER INFORMATION |
|--|-----------------------------------|--------------------------------------|
| Update on the Hubs - 'The Hub' supports adults with learning disabilities, replacing day care centres. These were opened in October 2012 in the 5 district/boroughs and the Committee requested a report on their progress. Sent out on 9 July 2013 | | |
| Joint Strategic Needs Assessment – Review – The Director of Public Health (John Linnane)/Strategic Director of People Group (Wendy Fabbro) will report to the Committee on the JSNA, which informs the Health and Wellbeing Strategy for Warwickshire. | | |

TASK AND FINISH GROUPS

| ITEM AND RESPONSIBLE OFFICER | OBJECTIVE OF SCRUTINY | TIMESCALE | MEMBERS / COMMENT |
|--|---|------------------|--------------------------|
| Quality Accounts 2013/14, Ann Mawdsley/Sally Baxter | QA Groups set up for each of the 5 Trusts to work with the Trusts on quality accounts over the year | April 2014 | |
| Early Intervention Adult Services, Ann Mawdsley | Bring together partners across health and social care to agree collectively a common definition and understanding of what is meant by 'early intervention'. | To be determined | |
| At the meeting of the Overview and Scrutiny Board on 20 February 2013, it was agreed "That three Task and Finish Groups be appointed to consider the following – 'Vulnerable Children with Mental Health Issues'; 'Transition from Children and Young People Services to Adult Services'; and 'Quality Accounts' – and that these commence in the new municipal year." | | | |